



The Tech Club

The first computer club for teachers!

Online Bookmarking

ikeepbookmarks.com will store your favorite Websites for free on a web-based server that can be accessed from any computer any where and it is easy! Follow these simple steps:

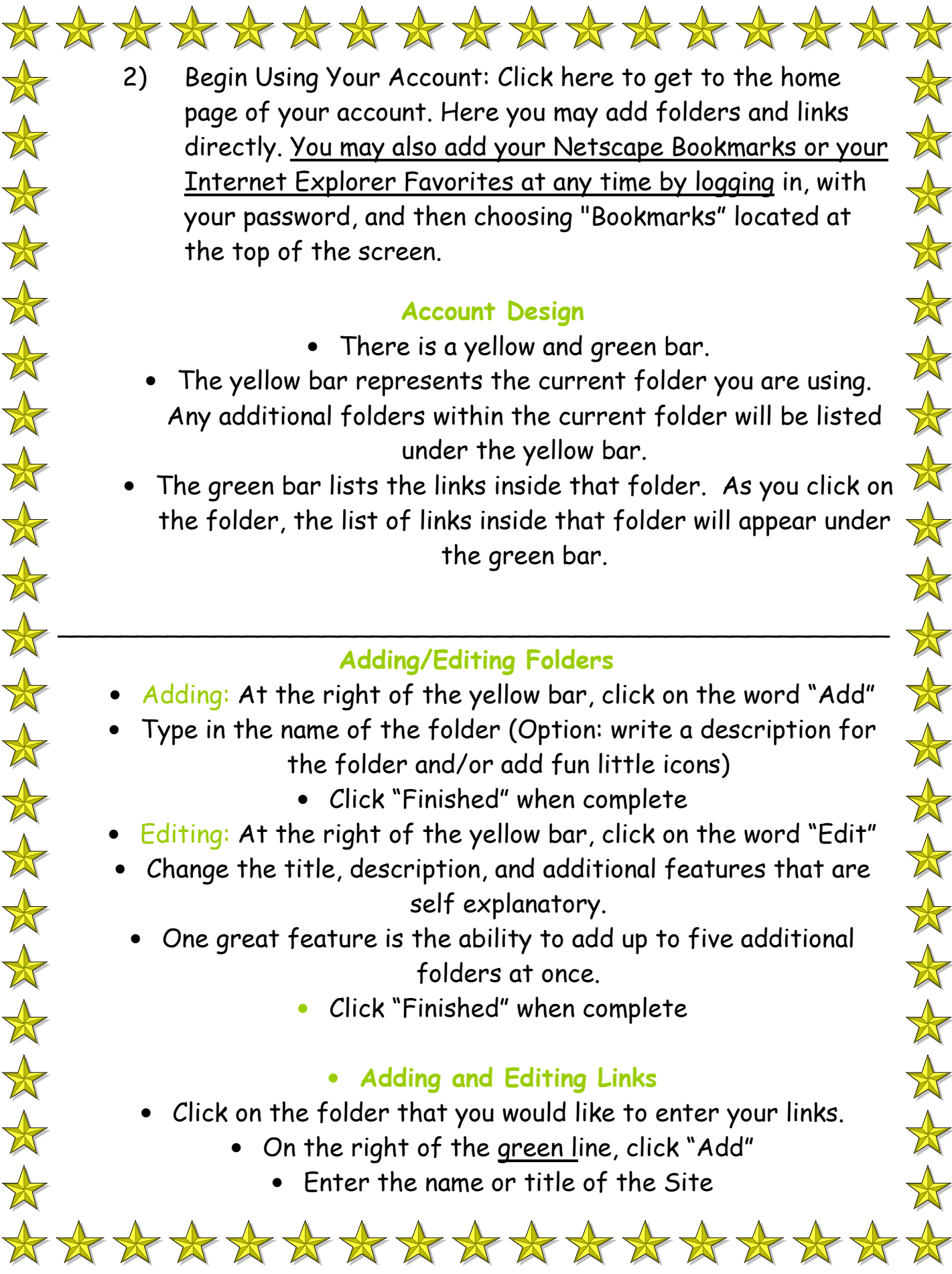
To Open an Account

****Must open an account first (FREE)****

- Go to www.ikeepbookmarks.com and click on "Create New Account"
- Fill out the Necessary Info. (Account Name with No Spaces, Password, Contact Name, etc.) Then click on "Finish" at the bottom of the page.
- Your account information will appear (Hint: print this page for your records. They will also send you an email with this info.)
 - Send me your new account address (ex. www.ikeepbookmarks.com/reedsclass) and I can add this as a link from the Allen School page.

To Add your "Favorite" Sites

- You are given two options from the beginning:
 - 1) Upload the bookmarks (or favorites) that are on the computer you are working at now. This way, all of your previously collected internet pages will get loaded into **iKeepBookmarks.com** right from the start. This is the recommended thing to do if you are at the computer that holds all of your favorites.

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- 2) Begin Using Your Account: Click here to get to the home page of your account. Here you may add folders and links directly. You may also add your Netscape Bookmarks or your Internet Explorer Favorites at any time by logging in, with your password, and then choosing "Bookmarks" located at the top of the screen.

Account Design

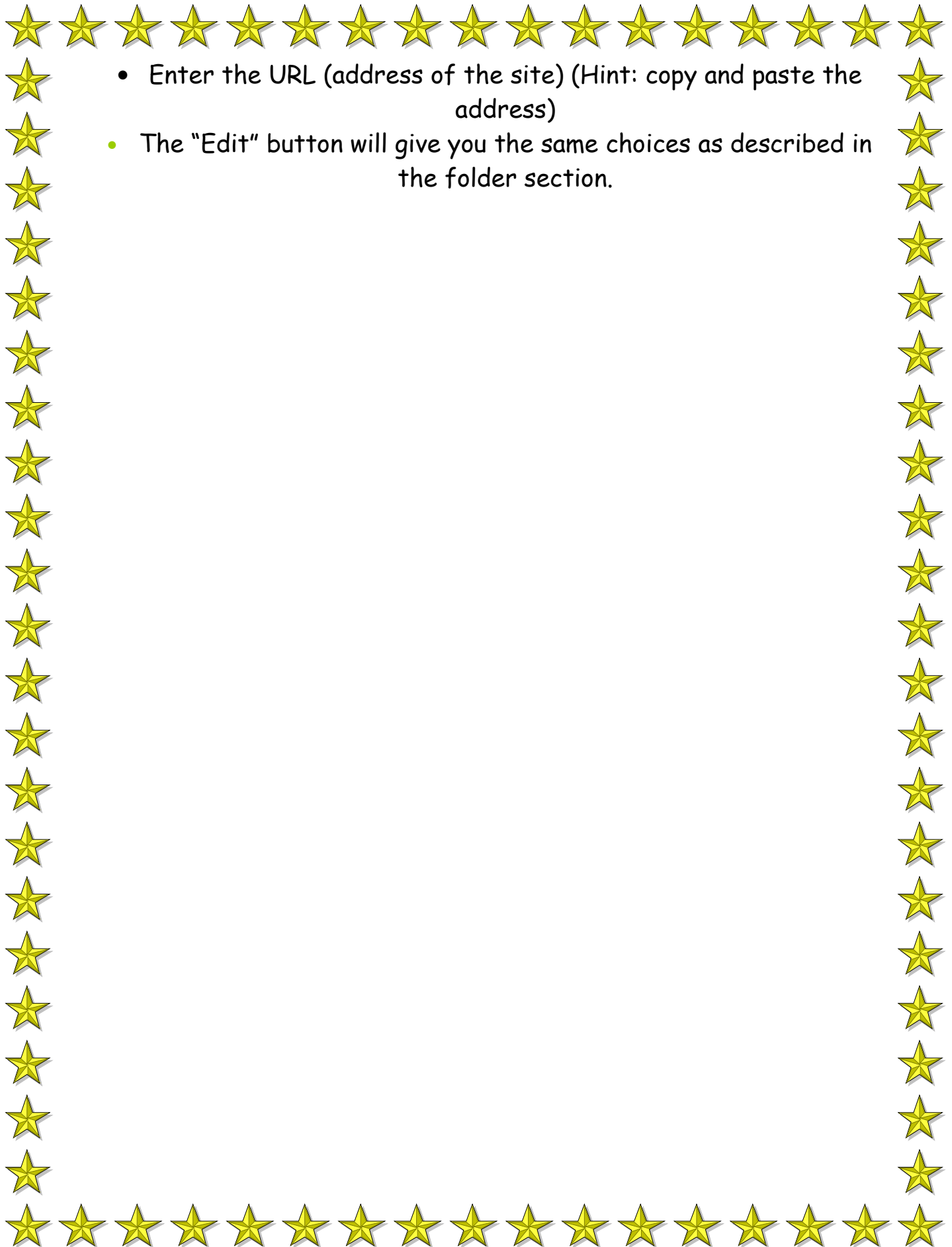
- There is a yellow and green bar.
- The yellow bar represents the current folder you are using. Any additional folders within the current folder will be listed under the yellow bar.
- The green bar lists the links inside that folder. As you click on the folder, the list of links inside that folder will appear under the green bar.

Adding/Editing Folders

- **Adding:** At the right of the yellow bar, click on the word "Add"
- Type in the name of the folder (Option: write a description for the folder and/or add fun little icons)
 - Click "Finished" when complete
- **Editing:** At the right of the yellow bar, click on the word "Edit"
- Change the title, description, and additional features that are self explanatory.
- One great feature is the ability to add up to five additional folders at once.
 - Click "Finished" when complete

Adding and Editing Links

- Click on the folder that you would like to enter your links.
 - On the right of the green line, click "Add"
 - Enter the name or title of the Site



- Enter the URL (address of the site) (Hint: copy and paste the address)
- The "Edit" button will give you the same choices as described in the folder section.