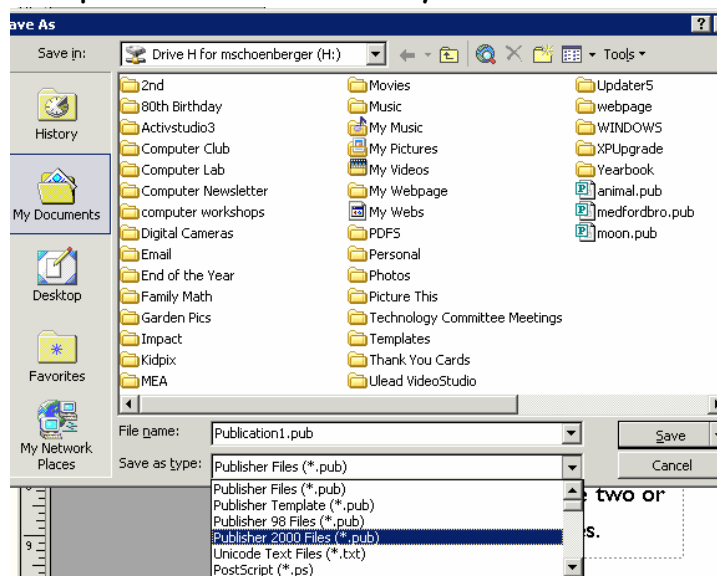


The Tech Club

The computer club for teachers!
Using Publisher in Remote Access

The Publisher version on Remote Access is XP. At school we have Publisher 2000 installed. This causes some conflicts when working with Publisher on remote access at home and then trying to open it up here at school. Follow these steps to solve the problem:

- Log onto Remote Access and open Publisher
 - Create your document
- When you are ready to save click on "File" and "Save As"
 - Make sure you are saving to your "H" drive
 - Give your file a name
- Under "file name" you will see a section called "Save As Type"
 - Choose from the drop down menu "Publisher 2000 Files"
- When you reopen here at school, you should have no problem!



Please email or call if you still have problems retrieving your documents!